

ZOOM Cheat Sheet – Tablet

The image shows a screenshot of the Zoom mobile app interface on a tablet. The top status bar shows the time as 12:11 PM on Wednesday, May 20, with a battery level of 52%. The Zoom app header includes a 'Leave' button, the Zoom logo, and a menu icon. The main control bar contains icons for Mute, Stop Video, Share Content, Participants, and More. A vertical toolbar on the left side includes 'Switch Camera' and 'Switch to Gallery View'. The main content area is a large blue rectangle with the text: 'Active Speaker OR Gallery View of all participants OR a shared presentation will appear here'. A small camera thumbnail icon is visible in the bottom right corner of the main area.

Click on **Leave** to leave the meeting

Click to **Mute** your microphone

Click to **Unmute** your microphone

Click on **More** to access **Chat** and to **Raise Hand**

Click on **Participants**, your name to **Rename** your first & last name

Recommended – once the meeting starts, click on **Switch to Active Speaker** to focus on the speaker.
To return to view of all participants at once, click on **Switch to Gallery View**.

Click to view a camera thumbnail image here. Once a camera thumbnail is displayed, click on + or – to display more or fewer thumbnail images